



SPORTCENTRAL

Equipment for kids in need since 1991

Dear Referring Agency Member,

Sport Central is a volunteer-operated, non-profit organization and registered charity. We provide recycled sporting equipment at no charge to children (ages 3 to 17) in need, primarily in Edmonton and surrounding area. Children are referred for equipment through agencies such as yours. The primary duty of the requesting agency is to verify that the children are truly in a needy situation and to provide us with accurate name, birthdate and contact information. For a list of sport equipment available, click [here](#).

Interested? Here is how to become a Referring Agency:

1. If your location has not used Sport Central before, call us to verify that you qualify to make referrals. If your agency is relatively new or has not used Sport Central in the past, we may ask you to email us a letter outlining what your organization does and how it assesses for financial need.
2. When you have a child who needs equipment, fill out and email the "Equipment Request Form" on your own letterhead, (see examples) stating the child's name and other information. Please **do not** send the form with the client. Referrals are good for three months and must be re-submitted if the family has not booked an appointment in the three-month period. A new form is required each time the child needs equipment.
3. For hockey equipment, proof of the child's sports registration **must be provided**.

Important Reminders:

- Have the parent/guardian call us to make an appointment.
- Both child and parent/guardian must be present to receive equipment.
- Programs or organizations wishing to apply for remote outfitting privileges can contact thekid@sportcentral.org.
- A bicycle and hockey helmets are supplied to first-time clients only.
- Equipment is supplied "as is." Sport Central is not responsible for damages caused through the use of these items.
- If your client does not speak English, please provide contact information for a friend or support worker who can.
- If you reside outside of Edmonton, call us to find out where to access our equipment. Sport Central has a number of distribution centers; there may be one near you. Give us a call to see how we can help.



If you have any further questions, please email thekid@sportcentral.org or call us at 780-477-1166.